**[SCHOOL NAME]**

**Date: [Wednesday, February 17, 2021]**

**Time: [3:30pm]**

**Location: [Zoom]**

1. **Call to order:** [3:32]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Dione Simon | present |
| **Parent/Guardian** | Lisa Perrymond | present |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | Shonda Fulton | present |
| **Instructional Staff** | Jadasea Day  | present |
| **Instructional Staff** | James Davis | present |
| **Community Member** | Noki Crew | present |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

**Guests Present:** [If someone has been invited someone to present to the GO Team, list the name(s) here; you do not have to list observers]

**Quorum Established:** [Yes or No] YES

1. **Action Items** *(add items as needed)*
	1. **Approval of Agenda:** Motion made by: [James Davis]; Seconded by: [Lisa Perrymond]

Members Approving: James Davis, Jadasea Day, Lisa Perrymond

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails] PASSES

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Lisa Perrymond]; Seconded by: [James Davis]

Members Approving: James Davis, Jadasea Day, Lisa Perrymond

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails] PASSES

* 1. **Strategic Plan Review and Update:** [Although there are four priorities, the main strategic priority is to cultivate a school-wide literate community in which scholars read, write and speak with clarity, confidence and fluency across the curriculum. ]

Motion made by: [James Davis]; Seconded by: [Lisa Perrymond]

Members Approving: James Davis, Jadasea Day, Lisa Perrymond

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails] PASSES

* 1. **Ranking of Strategic Plan Priorities:** [For academic school year 2021-2022, we have ranked the strategic priorities as follows: 1- Academic Program, 2-Talent Management, 3-Culture, 4-Systems and Resources]

Motion made by: [Lisa Perrymond]; Seconded by: [James Davis]

Members Approving: James Davis, Jadasea Day, Lisa Perrymond

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails] PASSES

1. **Discussion Items** *(add items as needed)*
	1. **Budget Allocation & Development Presentation**: [The bulk of the school’s budget is spent on instruction in the form of Human Resources, followed by school administration and pupil services. A copy of the document was emailed to the GoTeam Members.]
	2. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]
2. **Information Items** *(add items as needed)*
	1. **Principal’s Report** [The intent for returning to school for the last quarter has opened up to parents on February 17, 2021 and will remain open until March 8, 2021. The last quarter begins in March 22, 2021. If no intent form is filled out, the scholar will remain as they are currently. Several communications will be sent out to parents with the information. This quarter we had 201 scholars to sign up for Face to Face or In Person instruction, from grades Pre-K to 5th.]
	2. **Information Item 2** [Add brief summary of the item and any resulting discussion]
3. **Announcements** [1-Please reset your APS password. 2-The intent to return to school is open February 17-March 8. 3-COVID testing is available each Monday, with parent consent. 4-Girl Scouts troop is looking for scouts in the school’s area.]
4. **Adjournment**

Motion made by: [Lisa Perrymond]; Seconded by: [James Davis]

Members Approving: James Davis, Jadasea Day, Lisa Perrymond

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails] PASSES

**ADJOURNED AT** [3:57pm]

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**Minutes Taken By:** [Lisa Perrymond]

**Position:** [Secretary GO Team member]

**Date Approved:** [Insert Date the Minutes are **APPROVED** by the GO Team]